

Hermon Town Offices
109 Church Street
Hermon, NY 13652

Hermon Town Board
Regular Meeting Agenda

Date: Tuesday, February 9, 2016
Time: 6:00pm
Location: Hermon Town Offices
109 Church Street
Hermon, NY 13652

Call to Order

- I. Welcome Visitors.
- II. Legislator Denesha's report.
- III. Old Business

- Tom Hall said that Kevin Wells owns a parcel on the Trout Lake that would be viable for a boat launch. It is for sale (\$79K) and currently has a mobile home on it.
- Sent a letter to James Rich- Director of SLC Public Health with a copy of the resolution passed on 6/9/15 that the Town of Hermon agreed to join the countywide health district.
- The Seniority List was mailed to the Teamsters on 1/25/16.
- Dr. Berk's lease expires 2/26/16. He sent an email wishing to continue the lease as it is written now. He has a few requests.
- The Town of DeKalb has a machine to accept credit cards, but as of 1/25/16 the machine was not operational yet. There is no cost to the town and I will follow up with the clerk once it is operational.
- Bernard Reed Jr. has been in contact with a claim adjuster regarding a bill that Shain Brunet received. We received a copy of a letter sent by the claim adjuster asking the company to contact Worker's Comp. directly and also requested to have Shain removed from notice of the invoice.
- The Wex Online (Gas purchases) billing cycle has been changed. The bill will be due at the end of the month.
- Amend Organizational Meeting minutes to state the Library Technician will be paid on a weekly basis. All substitutes will be paid on a monthly basis.

IV. New Business

- The Implementation meeting was held on January 21st at 6:00pm. We are waiting to here about the grant – should be very soon. We would like as much input from residents as possible for the upcoming Comprehensive Plan. We are brainstorming with Carrie Tuttle to see if there might be money (via the Implementation Grant) to finish off office space here for the Historian. Next meeting is February 18, 2016 at 6:00pm.
- Village Water and Sewer bills are issued quarterly. I think it would be in our best interest for Karen to begin training with Jane Doiron, she will be able to complete 3 quarters with Jane before the Town becomes responsible for the billings.
- There some parcels the Village owns and they are contemplating either putting them up for auction or possibly trying to sell via sealed bids. There are a couple parcels that the town may be interested in keeping.
- C2AE contracts for Water, Sewer and Lighting districts to prepare map, plan and report. This is expense is funded by the upcoming grant. Bob Guminiak is the Engineer.
- The Unified Court System has requested an audit of the 2014 court records. Darrel said he sat down with Lee and went through 2014 and 2015 records. There was not a Board Resolution passed to satisfy the Unified Court stating that the documents were reviewed and are satisfactory. I would like to complete 2014 & 2015 audit and pass a resolution at the March 2016 meeting.
- Teamster union dues were mailed on 1/19/16.
- Reappoint Stacy Denesha to the Board of Assessment Review.
- Received notice that the NYS Teamsters Health & Hospital fund was overpaid When submitting the next Employer's report – take the amount as a credit. I will send a copy of the letter to the accountant with the next bill.
- Received a 2016 Grant Needs Survey – LaBerge Group.
- Petroleum Bulk Storage Certification received must be posted at tank and facility.
- Need to complete a new Federal Diesel & Kerosene Excise Tax Exemption Certificate in order to continue to exempt purchases from the 24.4 cents per gallon federal excise tax.
- Auto Zone Business Credit Application
- SLC Hwy Dept. - Sample Hold Harmless Resolution – if require SLC to provide services to town, complete and submit with proof of insurance.
- SLC Hwy Dept. requested the Hwy Law 284 Annual Agreement to be submitted. Brian has completed it, the agreement may have to amended later.

- SLC Multi-Jurisdictional All Hazard Mitigation Plan. Approved by FEMA and adopted by SLC in 10/2015. This enables our community to be eligible for hazard mitigation funding, when funding is available.
- NYS Dept. of Transportation (Emergencies affecting transportation system). NYSDOT can offer assistance with Government Emergency Declaration. Without an emergency declaration, NYSDOT can assist if a shared services agreement has been entered.
- Fuller Insurance
- Highway Inventory
- SLC sales tax felt short for 2015 due to decreased gas prices and a weak Canadian dollar. (2.72% drop from the previous year). If gas prices remain about the same as well as the Canadian dollar – there won't be as large of decrease next year. If it continues to decrease – we still won't see a significant drop like last year.
- The certified payroll for 2016 was submitted to SLC and approved.
- OSC offering Intro to Governmental Accounting(Basic Accounting) class for 3 days held in Utica. An advanced accounting class will be held in Utica October 18-20.
- Received letter from SLC for purpose of calculating and paying NYS Worker's Compensation Board Assessment fees-review reporting schedule.

- V. Review officers reports and bank statements.
- VI. Motion to pay bills.
- VII. Motion to Adjourn regular meeting.