

Hermon Town Offices
109 Church Street
Hermon, NY 13652

Hermon Town Board
Regular Meeting Agenda

Date: Tuesday, May 10, 2016
Time: 6:00pm
Location: Hermon Town Offices
109 Church Street
Hermon, NY 13652

Call to Order

- I. Welcome Visitors.
- II. Motion to accept previous meeting minutes.
- III. Code Enforcement Officer Report.
- IV. Assessor Report.
- V. Dog Warden Report

VI. Old Business

- Signed copy of Lease with Dr. Berk.
- 2017 Budget – think outside the box and shared services.

VII. New Business

- Meeting held April 21, 2016. Asset Management Plan, GIS should be wrapped up by 6/30/16 for the water and wastewater infrastructure. The Water, Sewer and Lighting district work by C2AE should be complete by June 2016. The Village will be selling parcels including the old village office building. It has been determined by NYS Archives that the records that the town and village have been kept well and most of what we have are permanent records. There is no need to scan records at this time. With the Dissolution grant, we will begin to finish off one of the existing truck bays in the Town Hall that will become home to Village & Town Historical data, documents and archives. DANC will assist us in obtaining a grant from NYS Archives to complete the space for the Historian. Minutes of the meeting can be found at the DANC website. Next meeting will be May 19th at 6:00pm. This meeting will focus on the SWOT Analysis for the Comprehensive Plan.
- RFP for Inactive Records Inventory is due 5/6/16.
- Resolution for Retainer Agreement for the Town and Village of Hermon to retain Eric Gustafson to provide legal services regarding the Local Laws of the Town and Village of Hermon as they are impacted by the pending Dissolution of the Village. Expenses will be covered by the Dissolution grant.
- Review proposed Code of Ethics. Resolution to adopt.
- Set a date for tool and equipment inventory meeting. Evaluate tools and equipment. Review list of Village owned equipment outlined in the Dissolution Study. Plan for future purchases.
- Set a date for road evaluation with interested board members. Some of the board members are interested in taking a look at the roads that our highway personnel have to plow and maintain.
- Review Spring/Summer Highway projects schedule. Washington Street?
- Highway Department would like to hire a summer employee.

- VIII. Review officers reports and bank statements.
- IX. Audit bills (vouchers must be itemized) and a motion to pay bills.
- X. Motion to Adjourn regular meeting.